



Lori Schaeffer
Human Resource Coordinator
Property Accountant

Human Resource and Real Estate Specialty

Lori uses her expertise as part of the property management team by coordinating the Company's human resource activities including payroll, payroll tax compliance, company benefit programs, COBRA and HIPPA compliance, and the company's profit sharing plan. In addition, Lori assists office and retail real estate portfolios through the preparation of financial packages.

Career History

Lori has been with Kessinger/Hunter & Co. since 1993. She supports the employees, clients and managers through human resource activities and the preparation of monthly financial reports. She uses her knowledge and experience to convey the company's benefit programs and assists all employees with their individual benefit needs. Lori is involved in the preparation of monthly financial statements and budgets, as well as submitting quarterly projects (re-forecasts/projections, etc.) and audit requests from the client.

Education

B.S. in Finance, Washburn University