



## **Vicki Holmgren**

*Marketing Coordinator*

### ***Real Estate Specialty:***

Vicki has been with the Kessinger/Hunter administrative staff since 1998 as the assistant and project coordinator to the Investment Department. In 2006, she became the assistant and marketing coordinator for the Retail and Investment Departments.

She is responsible for the creation and distribution of property brochures and broker alerts, preparation of proposals, postcards and other presentation material. Other responsibilities include due diligence coordination and closing procedures for the Investment Department.

### ***Career History:***

Vicki's previous experience as a Marketing Director for another commercial real estate company included the preparation of marketing materials, sign orders, advertising, and invoice and database management. She managed the web design area, logo and other design creations, photography, aerials, mapping and all research performed for the company. Vicki has also spent time working as a residential real estate agent in the state of Kansas.

### ***Job Experience:***

Vicki holds a Kansas and Missouri Salesperson Real Estate License and is a member of the Kansas City Regional Association of Realtors.

Vicki is proficient in the following applications:

Adobe Illustrator CS, PhotoShop CS, InDesign CS, and Acrobat  
Microsoft Word, Excel, Outlook, Access, Publisher, and PowerPoint  
Regis  
Quark XPress  
AirPhoto USA and Keyhole 2 Pro  
REA

### **Kessinger/Hunter & Company**

2600 Grand Boulevard, Suite 700, Kansas City, Missouri 64108  
(816) 842-2690 p (816) 421-5659 fax  
vholmgren@kessingerhunter.com